



## Quick List Reference for Retail Positions

In retail, it's the people on the floor who make, build, or damage your reputation. The better trained they are, the higher your sales. Assessments can help you retain your staff longer, saving you training money and resulting in more satisfied customers.

The following lists highlight the specific assessment products available. For additional information on each type of assessment, please refer to the respective section for that assessment type.



## Pre-Hire Personality Assessments

Pre-hire Personality Profile  
Pre-hire Personality Profile (Spanish)  
Pre-hire Personality Profile for First-Line Supervisor  
Pre-hire Personality Profile for First-Line Supervisor (Spanish)

Pre-hire Personality Screen  
Pre-hire Personality Screen (Spanish)  
Pre-hire Productivity Index  
Pre-hire Productivity Index (Spanish)

## Employment History (Biodata) Assessments

Employment History Survey For Hourly Workers  
Employment History Survey For Hourly Workers (Spanish)  
Employment History Survey For Professionals

## Coaching & Leadership Personality Assessments

Career Interest Inventory  
Career Interest Inventory (French)  
Career Interest Inventory (Portuguese)

Career Interest Inventory (Spanish)  
Career Interest Inventory (Swedish)  
Career Interest Inventory For Sales Managers

## Computer Software Simulation Assessments

MS Excel 2003 Fundamentals Simulation  
MS Windows 2000 Fundamentals Simulation  
MS Windows XP Fundamentals Simulation

MS Word 2000 Fundamentals Simulation  
MS Word 2002 Fundamentals Simulation  
MS Word 2003 Fundamentals Simulation

## Knowledge, Skills, and Abilities Assessments

Advertising Industry Knowledge  
Cognitive Ability Measure  
Customer Assistance  
English Listening Comprehension (U.S.)  
English Vocabulary  
English Writing Exercise  
Interpersonal Communications

Listening Skills  
MS Excel 2003  
MS Office 2002 Fundamentals  
MS Office 2003 Fundamentals  
MS Word 2003  
Math Fundamentals  
Records Information Management  
Retail Industry Knowledge (U.S.)

Retail Management (U.S.)  
Sales Concepts (U.S.)  
Sales Concepts - Federal (U.S.)  
Sexual Harassment Awareness (U.S.)  
Solution Selling  
Spoken English Test  
Spoken Spanish Test  
Telephone Etiquette

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